



AGENDA
FINANCE ADVISORY BOARD
City Hall Conference Room
Monday, January 6, 2020 – 6:00 PM

This meeting was called to order by Ben Ellis, on the above date, at **6:20 PM** in the City Hall Conference Room, located at 7 North Dixie Highway, Lake Worth, Florida

ROLL CALL:

Present were Members: Ben Ellis, Lindy Seto, Jessica Shaw, Sherry Schmidt and Michael Calhoun

Absent was: Judith Just

The following Staff Members from the Finance Department were present:
Bruce Miller – Financial Services Director
Candace Dale – Accountant

PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Ben Ellis.

AGENDA - Additions/Deletions/Reordering:

No additions/deletions/reordering on the agenda.

OPENING REMARKS:

The purpose of this meeting was to discuss the Board and putting a plan together for the year, electing new officers and go over meeting minutes.

PRESENTATIONS:

There were no presentations.

MEMBER REPORTS:

- Open discussion with Finance Director, Bruce Miller, regarding a set schedule for the Budgeting Process. Bruce stated Finance was looking at the 2nd workshop meeting in February to go over some preliminary concepts and ideas for the upcoming Budget
- Separating Capital and Operating Budgets
- Status of Davenport – restructuring the Debt
- Discuss composing a letter to commissioner for more appointees
- Rescheduling of the Bond Oversight Committee for the 27th of January
- Compiling a list of members that have been absent from the Bond Oversight Committee

APPROVAL OF MINUTES:

- Discussed missing meeting minutes, from August 26, 2019 September 16, 2019 and October 11, 2019
 - I. All members are to gather any notes they have taken for a record of the minutes
 - II. Everyone will scan their notes to Candace so she can compile the data

UNFINISHED BUSINESS:

NEW BUSINESS:

Action: Motion was made and seconded to elect new Chair and Vice Chair
Jessica Shaw was elected as Chair
Lindy Seto was elected as Vice Chair

Vote: AYES: Ben Ellis, Sherry Schmidt, Michael Calhoun, Bruce Miller
NAYS: None

PUBLIC COMMENTS: (3 minutes maximum per participant)

CLOSING COMMENTS:

Next meeting scheduled for February 3rd at 6:00 PM

ADJOURNMENT:

Ben Ellis adjourned the workshop at 7:10 PM

If a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

NOTE: ALL CITY BOARDS ARE AUTHORIZED TO CONVERT ANY PUBLICLY NOTICED MEETING INTO A WORKSHOP SESSION WHEN A QUORUM IS NOT REACHED. THE DECISION TO CONVERT THE MEETING INTO A WORKSHOP SESSION SHALL BE DETERMINED BY THE CHAIR OR THE CHAIR'S DESIGNEE, WHO IS PRESENT AT THE MEETING. NO OFFICIAL ACTION SHALL BE TAKEN AT THE WORKSHOP SESSION, AND THE MEMBERS PRESENT SHOULD LIMIT THEIR DISCUSSION TO THE ITEMS ON THE AGENDA FOR THE PUBLICLY NOTICED MEETING. (Sec. 2-12 Lake Worth Code of Ordinances)

NOTE: ONE OR MORE MEMBERS OF ANY BOARD, AUTHORITY OR COMMISSION MAY ATTEND AND SPEAK AT ANY MEETING OF ANOTHER CITY BOARD, AUTHORITY OR COMMISSION